

INDIAN STATISTICAL INSTITUTE CO-OPERATIVE CREDIT SOCIETY LTD.
203 B.T. Road, Kolkata - 700108
(Registered under the Multi State Co-operative Societies Act, 1984)
Regd. No. CR-7 of 2nd August 1975

08 April 2024

NOTICE

The Managing Committee in its meeting held on **05 April 2024** has been decided to **revise the Hotel Booking Policy and Cancellation Policy** for all Members & Non-Members, Guests of the Society and others **with effect from 15 April 2024**.

Revised Hotel Booking Policy and Cancellation Policy is as follows:


HOTEL BOOKING POLICY:

Member & Non-Member: Existing Employees of the ISI and Employees of the ISI Co-operative Credit Society Ltd. may book Holiday Home 180 days before the desired arrival date.

Guest: Research Scholars, Students, Retired workers of ISI, DISHA workers, Contractual employees and others may have to book 120 days before the desired arrival date.

CANCELLATION POLICY (for Member & Non-Member and Guest):

1. Within 121 to 180 days prior to arrival date, **5%** of the booking amount will be deducted as cancellation charges.
2. Within 90 to 120 days prior to arrival date, **10%** of the booking amount will be deducted as cancellation charges.
3. Within 60 to 89 days prior to arrival date, **25%** of the booking amount will be deducted as cancellation charges.
4. Within 30 to 59 days prior to arrival date, **50%** of the booking amount will be deducted as cancellation charges.
5. Within 15 to 29 days prior to arrival date, **75%** of the booking amount will be deducted as cancellation charges.
6. Within 14 days prior to arrival date **100%** of the booking amount will be deducted as cancellation charges i.e. NO REFUND.
7. In case of any exceptional situation happening leading to cancellation of holiday home booking, the decision of the Managing Committee will be final.


(Secretary)


(Chairman)